

MEMORIAL OBJECTS ON RSU 13 PROPERTY AND FACILITIES

PHYSICAL MEMORIALS ON FACILITIES AND GROUNDS

The following guidelines apply to requests, such as display, plaques, signs, planting and such like objects, for memorials in school facilities or on district grounds.

APPROVAL OF MEMORIALS

All memorials must be approved by the Superintendent, building-level administration, and the School Board (Approval Authorities) depending on the type of memorial before being placed within a school building or on RSU 13 property. A time period of at least two years is required before consideration of memorials honoring an individual who has passed away. To avoid unnecessary expense and possible disappointment, the district recommends that individuals refrain from purchasing any type of memorial until it has been approved.

All permanent memorials must be approved by the Superintendent and the School Board. All temporary memorials must be approved by the appropriate administrator and the Superintendent who will then decide whether approval of the School Board is required.

The administration and/or the School Board will determine the location of all memorials on school grounds or in school facilities. While requests will be considered when possible, the Approval Authorities must consider such issues as design parameters, whether the memorial blends with the school campus, ongoing and future maintenance, and the effect a memorial may have on students and staff. Administration and/or the School Board may define the types of memorials that are appropriate for their school grounds.

MEMORIAL OPTIONS

Planting (trees, shrubs, perennials, etc.) on school grounds – The Approval Authorities must approve the type and placement of any planting before it is placed.

Benches, tables and other outdoor furnishings; sidewalks, stepping stones, statuary, etc. – The Approval Authorities will accept memorials of this type only to the extent that there is a suitable location and the style is complementary to the buildings and grounds.

Other types of memorials are addressed in the district's policy on acceptance of gifts. All items received as memorials become the property of RSU 13, and the district cannot guarantee that memorials that become damaged or worn will be replaced at district expense. RSU 13 reserves the right to remove or relocate memorials based on need and/or change to facilities or grounds.

Cross References:

Policy KF – Community Use of School Facilities

Policy KCD – Public Gifts/Donations to the Schools

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